Hitch

ACCOUNT MANAGEMENT THEME SETUP JOB AID

This job aid shows how to set up the theme of your hitch account by changing the colors to customize the dashboard buttons, background, navigation, etc. to brand the TMS for you and your users.

FROM THE HITCH DASHBOARD

- 1. At the top right corner, click your username
- 2. From the dropdown list, click Account Management

The Account Management screen will display.

NOTE: Contact a RunBuggy Administrator to change information that is grayed out on screen.

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Account			Active Account American Automotive Company (American Automotiv	
Management		American Automotive Co		
Management			User Management	
•	User Profile	r Profile User Profile		Company Management
▦	Company	npany		Enable Support
₽	Companies Managem	Basic Information	First Name	Lengut
۲	Theme Setup	Provide the NAME you would like the customer to see	200	Logout
	Users		- Phone Number +1 555-555-4654	Email Address bgold@hoyeboye.com

SELECT THE PARENT TMS ACCOUNT

1. **Select account** to manage the TMS parent account from the drop down list

The TMS Setup option will appear.



EDIT YOUR ACCOUNT THEME

NOTE: To change your account logo, contact a RunBuggy representative to have it uploaded.

- 1. To choose your theme colors, click the color represented box
- 2. **Select** the appropriate color by using the color picker or inputting your company's branded HEX codes.
- 3. Click Done when finished
- 4. Continue to **choose your theme colors** for the areas allowed:
 - Primary: Affects headers, buttons, highlights
 - Secondary: Notification bell
 - Accent: Icons
 - Background: Left sidebar background
 - Text: Left sidebar text
- 5. Click Update to save your changes



Theme Setup

Company Logo Company Logo that will be used in the application **YOUR LOGO HERE**

