Hitch

CREATING A PRICING TABLE JOB AID

This job aid shows how to create a pricing table in Hitch.

FROM THE DASHBOARD

1. Click Pricing Tables from the side panel

The Pricing Tables screen will display.

- Under column "Type", select the dropdown and select *Transporter or Customer*
- In the Search bar, enter in zip to zip or distance associated with carrier to auction

The Default/Pricing list will appear.

 Scroll list to find and select the pricing table to duplicate and then click the duplicate table icon.

The Duplicate Table Definition screen appears.

- 5. Input Type: Customer or Transporter
 - a. If Transporter is selected, input Transporter Company associated with.
 - b. If Customer is selected, input Payer Account.

NOTE: Payer Account must have AMS number to be associated when selected.

- 6. Under Labels enter the Pricing Type Value. Value should be zip to zip or distance based on table chosen.
- 7. Toggle to the right to Enable

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