



## New Canadian Transporter Requirements



### Transporter Operating Authority

#### **For Provincial Transport Only**

- ✓ Proof of your active provincial registration for the province where your company is registered including your National Safety Code (NSC) or applicable provincial carrier safety fitness registration/certificate.
  - ✓ **AB - Alberta** - Commercial Vehicle Registration (CVR) - Alberta Transportation
  - ✓ **BC - British Columbia** - Commercial Transport Permit (CVSE) - British Columbia Ministry of Transportation and Infrastructure
  - ✓ **MB - Manitoba** - Commercial Motor Vehicle Registration (CMV) - Manitoba Public Insurance (MPI)
  - ✓ **NB - New Brunswick** - Commercial Vehicle Registration (CVR) - Department of Public Safety
  - ✓ **NL Newfoundland and Labrador** - Commercial Vehicle Registration (CVR) - Department of Digital Government and Service NL
  - ✓ **NS - Nova Scotia** - Commercial Vehicle Registration (CVR) - Nova Scotia Department of Transportation and Infrastructure Renewal
  - ✓ **NT - Northwest Territories** - Commercial Vehicle Registration (CVR) - Northwest Territories Department of Infrastructure
  - ✓ **NU - Nunavut** - Commercial Vehicle Registration (CVR) - Nunavut Department of Economic Development and Transportation
  - ✓ **ON - Ontario** - Commercial Vehicle Operator's Registration (CVOR) - Ontario Ministry of Transportation (MTO)
  - ✓ **PE - Prince Edward Island** - Commercial Vehicle Registration (CVR) - Department of Transportation, Infrastructure and Energy
  - ✓ **QB - Quebec** - Heavy Vehicle Registration (SAAQ) - Société de l'assurance automobile du Québec
  - ✓ **SK - Saskatchewan** - Commercial Motor Vehicle Registration (CMV) - Saskatchewan Government Insurance (SGI)
  - ✓ **YT - Yukon** - Commercial Vehicle Registration (CVR) - Yukon Department of Highways and Public Works

#### **For Inter-Provincial Transport Across Multiple Jurisdictions**

- ✓ In addition to your NSC and provincial registration, please include proof of International Registration Plan (IRP) for applicable provinces.

Your Transportation Authority must have a minimum of 30 documented days of experience as an authorized motor carrier for provincial or inter-provincial transportation.

## Certificate of Insurance

- ✓ RunBuggy **MUST** be listed as **ADDITIONAL INSURED** on your certificate using the address below with these required coverages:
  - ✓ **Additional Insured Address:**  
RunBuggy OMI Inc  
11201 N Tatum Blvd Ste 300  
PMB 21702  
Phoenix, Arizona 85028-6039
  - ✓ **Automobile Liability/BIPD (Bodily Injury/Property Damage) ≥ \$1 Million**
  - ✓ **Motor Truck Cargo, Base Minimums:** 1 Vehicle ≥ \$100K | 2-3 Vehicles ≥ \$150K | 4-6 Vehicles ≥ \$250K | 7+ Vehicles ≥ \$300K



## W-8BEN or W-9 Form

- ✓ The W-8BEN Form is a tax document for **non-US taxpayers who earn US-sourced income**, allowing you to claim exemption from mandatory withholdings.
- ✓ **W-8BEN Form - Rev. October 2021** version | Download a blank W-8BEN Form [HERE](#).
- ✓ **W-9 Form - Rev. October 2018** version | Download a blank W-9 Form [HERE](#).
- ✓ **MUST** be **signed & dated**.



## Company-Level Background Check

- ✓ All Transporters **MUST** pass a background check conducted at the company owner or legal representative level.
- ✓ RunBuggy has partnered with **American Recovery Association** to perform this background check.
- ✓ American Recovery Association will email an invitation link to the company owner or legal representative from **customer-support@americanrecoveryassn.org**.
- ✓ This company-level background check **MUST** be passed to ensure access to the RunBuggy Marketplace and Orders.



Click [HERE](#) to watch a video showing you the steps to sign up with RunBuggy.

After you finished uploading your documents, you will receive an email from **Routable** to register to be paid.

Once your documents have been reviewed, confirmed, & approved, your account will be **“Activated”**. You will be invited to attend a **RunBuggy Training Webinar** to learn best practices & tips to use RunBuggy.

Click [HERE](#) to register for one of the training webinars.



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