

SIGN IN & VIEW ORDER DETAILS

This quick start guide shows you how to sign in & view an order's details on the RunBuggy platform.

1	GO TO <u>APPS.RUNBUGGY.COM</u> & ENTER YOUR RUNBUGGY EMAIL.	
2	OPEN THE RUNBUGGY LOGIN REQUEST EMAIL & SIGN IN.	
3	GO TO THE ORDERS SCREEN & SEARCH FOR THE ORDER.	8≡
4	CLICK THE ORDER'S BLUE ICON, THEN CLICK ORDER DETAILS.	
5	REVIEW THE ORDER'S STATUS & ORDER DETAILS.	
6	CLICK THE ARROWS TO REVIEW VEHICLE DETAILS.	\sim
7	DOWNLOAD THE BOL, GATE PASSES, & INSPECTION PHOTOS.	

TO WATCH A VIDEO DETAILING THESE STEPS, CLICK THE ICON TO THE RIGHT.